

CONFIRMED

WOLLATON PAROCHIAL CHURCH COUNCIL

Minutes of the meeting held on Monday 11 November 2024 at St. Leonard's Church at 7.30pm.

Present: Tim Pullen (TP), Erica Bailey (EB), Penny Ball (PB), Carol Barber (CB), Matt Green (MG), Roger Owen (RO), Mike Smith (MS), Emma Twissell (ET), Elaine Thompson (ETh), Mienieke Vine (MV).

Apologies: Christian Morgner (CM), Lindy Jones (LJ), Lisa Smith (LS), Sally Smith (SS), Noreen Thomas (NT).

Minutes: Gill Moore (GM).

- P85/24 Opening Prayer.**
The meeting opened with a prayer and Mike Smith (MS) read from the book of Nehemiah.
- P86/24 Apologies and Declaration of conflicts of interests.**
The apologies were noted.
There were no declarations of interests.
- P87/24 Minutes of the PCC meeting held on 09 September 2024.**
These minutes were approved as an accurate record of the meeting.
- P88/24 Minutes of the SCART meeting held on 14 October 2024 (unconfirmed and for information).**
These minutes were noted and will be approved at the next SCART meeting.
Many thanks to Carol Barber (CB) for taking these minutes in Gill Moore's (GM) absence.
- P89/24 Matters Arising.**
None not otherwise discussed under the agenda.
- P90/24 Action Checklist/Grid.**
The document was updated following feedback from members. GM to update the electronic version.
- P91/24 Approvals agreed by email or at meeting.**
Approvals for the following were noted and or agreed unanimously:
- Christmas bazaar – for insurance purposes.
 - Carols round the pump – for insurance purposes.
 - Lighting – Emergency lighting in the bell tower and flood lights in church perimeter. See Appendix 1
Proposed by Mike Smith
Seconded by Carol Barber
Approved unanimously (10 votes)
 - Roof Repairs – See email approval **"The PCC approves the payment of the attached Clipsham invoice for roofing repair to the value of £900."**
Email record see Appendix 2.
Approved by 13 votes.
 - Architect's fees - associated with work undertaken in relation to the Quinquennial. Total £845 + VAT.
 - The CHAT giving recommendations, which are as follows: **"The PCC approves the giving recommendations of the Contact Home and Away Group as detailed within the minutes."**

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Approved by 13 votes.

- CMS 4,000
- Embrace the Middle East 500
- Christian against Poverty 500
- Cross Teach 500
- Scripture Union 500
- Notts Clergy Widows &
- Dependents 500
- Refugee Roots 500

Total: £7,000

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PCC/SCART meeting dates 2025.

Following the AGM in May 2025 it is proposed to reshuffle the meetings round:

PCC	13 Jan 2024	SCART	09 December 2024
	10 March 2024		10 Feb 2025
	APCM May 2025 TBC		14 April 2025
	09 June 2025		14 July 2024
	11 August 2025		08 September 2025
	13 October 2025		10 Nov 2025
	08 Dec 2025		12 Jan 2026

Meetings usually take place on the second Monday of each month.

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Quinquennial.

The architect submitted his Quinquennial Inspection Report on 4 November 2024. This is required every five years for all church buildings. At the end of the report there is a Schedule of Items requiring attention which highlight works which are urgent and those which can wait longer but still need attention. Also listed are some desirable items, which don't have a timescale but need to be considered or monitored.

The schedule is given below and the full 26 page pdf report is available from the PCC Secretary for those who wish to read the detail.

Quinquennial Inspection Report 2024 Schedule of items requiring attention

Type M – Maintenance Items

- Clear gutters of debris and improve flow to outlets.
- Attend to blocked gullies and clear all gullies/channels of debris.
- Attend to weed growth to masonry.
- Clear debris.

Type A – Urgent Items

- Attend to permanent repairs to lead splits.
- Attend to failed flashings to chapel (undertaken).
- Trace leak to west nave (underway).
- Attend to damp to north aisle wall/floor.
- Attend to damage downpipe to north nave.
- Attend to minor broken window panes.
- Attend to auto-door mechanism. (Outline application for diocesan funds, due to submit Nov 2024)
- Attend to rot to basement steps handrail.
- Attend to sink to refreshment area. (undertaken)
- Attend to vinyl floor skirtings to AWC.

Type B- Necessary Items

- Attend to pointing to flashings generally.
- Attend to decoration to lead chute boarding to north nave.
- Attend to corrosion and decorations to rainwater goods.
- Attend to decoration to window ferramenta and flexible glazing bars.

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- Attend to decorations to timber doors, flagpole base and railings.
- Attend to loose wood blocks generally.
- Attend to loose timber section of pulpit.
- Attend to decorations to boiler room lining.

Type C- Desirable Items

- Monitor slippage to lead sheets.
- Monitor condition of stonework generally and attend to minor cracks and shaling stonework.
- Consider removal of dark mortar repairs to c.1200 doorway.
- Attend to brickwork to boundary walls.
- Attend to minor decorative defects.

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Parish Share.

The diocese set out a new approach to parish share recently which will see an agreed 10 year plan for our parish share, though this has not yet been released. They have requested a parish share of £124.5k for 2024-25 which is an increase ~ £4.5k over 2023-24. The new approach was initially sent in outline form with an invitation to discussion. This has yet to materialize for the 2024-25 figure which is now a request. The increase is not unreasonable as a percentage but I believe we should not agree to this increase now for the following reasons:

- Our parish makes a significant contribution above the costs of ministry based on a calculation with some unclear assumptions, which we should seek clarification about. We should also check that the assumptions being made about St Leonards are correct. We have requested the promised discussion with the Diocesan finance advisor.
- Our projected finances indicate that within 12-18 months we will be unable to pay Lindy, which is a key part of our growing disciple's plan. This does not make financial sense from the wider diocesan perspective.
- Our previous giving drive (the first for 10 years) increased regular giving by ~£35k. Within 12 months we need to increase total income by ~£40k or we need to decrease outgoings. To ask for more this January we need to be satisfied that parish share, our biggest cost, is entirely justified.

The PCC agreed the following:

Proposed by Mike Smith.

Seconded by Carole Barber.

"The PCC approves payment of the parish share at the same rate as 2024 and pending discussions with the diocese will bring the issue back to the PCC to discuss any further contribution."

In favour: 10

Against: 0

Abstentions: 0

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Connected to committed.

MS introduced this item and invited members to split into small groups to explore their group topics and in particular consider how ideas move people with connections to church towards a commitment to Christ? The outcomes to be shared with the PCC. MS to collate, GM to circulate.

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Standing Items

Health and Safety – Nothing to report.

Safeguarding – Nothing to report.

Finance – Nothing to report.

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Deanery Synod – There is an open meeting on Wednesday 13 November 2024. Details have been circulated to PCC members.

Diocesan Synod – Nothing to report.

Families and Children’s Team – Nothing to report.

P97/24 **Electoral Roll**
No change.

P98/24 **Correspondence**
None

P99/24 **AOB**

- **Diocesan representation.** To be discussed out of the meeting.
- **Net Zero Checklist.**
- **Chairs and tables request from the Parents and Toddlers Group leader.**

The PCC agreed the following:

Proposed by Tim Pullen

Seconded by Emma Twissell.

“The PCC approves expenditure up to £600 for tables and chairs for use by the parents and toddlers group.”

In favour: 10

Against: 0

Abstentions: 0

Next PCC meeting: Meeting to be held on 13 January 2025.

SIGNED.....DATE.....

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Approvals

Appendix 1

Lighting for Bellringers
M. Smith

At July PCC we requested the PCC approve £630 for:

1. Emergency lighting in the bell tower.
2. Flood lights around the church perimeter near a flat grave with metal spikes that is poorly lit!

Both issues involve health and safety which it is our legal responsibility to resolve.

At the time we hoped this would not require a full faculty but it has now been decided that the work does require one.

I investigated alternative path light options and decided this wouldn't be adequate given location.

As a result:

- Architect had to produce plan for lighting to meet faculty specifications (Billed annually)
- Electrician had to requote (£854)

This price is ex VAT but we now claim back all VAT for such projects through a government grant.

We request the PCC approve funds of ~£854 to fund the above works

(This sum replaces the £630).

Appendix 2

PCC Roof Repairs Approval PCC Meeting 11 November 2024

Email circulated 25 October 2024:

Dear PCC members,

Please find attached a copy of an invoice for work carried out on the church roof to follow up on earlier work to address the persistent issue with the leak at the back corner of church near the font.

We authorised up to £3000 for roof repair based on an initial assessment of work required. The work identified cost £2700.

This second invoice for £900 to carry out further work when added to the first exceeds £3000.

It is work that has been carried out in accordance with original recommendations approved by our architect to prevent damage to the church fabric, so I am of the view it should be paid.

I am therefore requesting that St Leonard's PCC approves the payment of the attached Clipsham invoice for roofing repair to the value of £900.

Please could you indicate your response by replying to Gill

either For, Against or Abstain

PCC MEMBER	FOR	AGAINST	ABSTAIN
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Confirmed minutes 11.11.2024

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TIM PULLEN	X		
MIKE SMITH	X		
MIENEKE VINE	X		
ERICA BAILEY	X		
PENNY BALL	X		
CAROL BARBER	X		
MATT GREEN	X		
ROGER HOWES			
LINDY JONES	X		
CHRISTIAN MORGNER			
ROGER OWEN	X		
LISA SMITH			
SALLY SMITH	X		
NOREEN THOMAS	X		
ELAINE THOMPSON	X		
EMMA-JAYNE TWISSELL	X		
TOTALS	13		